

# **SOCIAL WORK INSPECTION UNIT**

## **INSPECTION REPORT AND SUMMARY REPORT**

### **CESSNOCK GARDENS**

**Date of Inspection:**

**28 March 2001**

**W.J. Duncan  
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East Ayrshire Council  
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## INSPECTION INFORMATION

<b>NAME OF ESTABLISHMENT:</b>	Cessnock Gardens
<b>LOCATION OF ESTABLISHMENT:</b>	Cessnock Road Hurlford tel 01563 576984
<b>MANAGING ORGANISATION:</b>	East Ayrshire Council
<b>CATEGORY :</b>	Elderly Male & Female users
<b>MAXIMUM NUMBER OF RESIDENTS TO BE ACCOMMODATED (as per Registration):</b>	17 (15 permanent + 2 respite) 8 day care
<b>NUMBER RESIDENTS/ATTENDING AT TIME OF VISIT:</b>	17
<b>NATURE OF INSPECTION</b>	Short, focused, unannounced
<b>INSPECTOR(S) PARTICIPATING:</b>	Mrs Isobel Dawson
<b>DATE(S) OF INSPECTION:</b>	28 March 2001
<b>DATE OF LAST INSPECTION :</b>	26 October 2000
<b>FOR FURTHER INFORMATION ON THIS ESTABLISHMENT CONTACT</b>	<b>Joanne Hughes</b> Acting Unit Manager <b>Margaret Richmond</b> Service Officer 01563 576083

# **EAST AYRSHIRE COUNCIL - SOCIAL WORK INSPECTION UNIT**

## **SUMMARY INSPECTION REPORT**

### **CESSNOCK GARDENS**

**28 March 2001**

#### **Summary of Inspection**

Cessnock Gardens is a purpose built residential unit with 10 linked sheltered houses. The unit is owned and managed by East Ayrshire Council. All users in the residential unit have single bedrooms, there are adequate sitting and dining areas for the 15 permanent residents, two short term respite users and eight day care attenders.

The Unit Manager has temporarily held this post for about one year while the permanent manager covers another unit. There is appropriate staffing levels to meet the users' needs; staffing levels during waking hours has recently been increased by one, in addition to a sessional worker has developed an individual care package for one user.

Standards of care practice are good; the last Inspection Report referred to some deterioration in the maintenance and organisation of personal records, however this has been dealt with and the standards raised.

In past Inspection Reports a number of recommendation have referred to building maintenance, upgrading and health and safety issues related to these. Since the last Inspection a number of these recommendations have been dealt with and proposals are in hand to finance others within this financial year. This will continue to be monitored by the Inspection Unit.

#### **Previous recommendations carried forward:**

1. Recommendations carried forward from Inspection reports of March and June 1988, November 1999 and the Occupational Therapist report of September 1998 regarding the upgrading of toilets are reiterated
2. The heating system does not meet the required standards and must be addressed as a matter of priority
3. The ingress of water affecting the ceiling and wall of the dining room as a result of damage to the flat roof, should be repaired. (Inspectors were advised on 9/4/01 that this has been dealt with)
4. In addition to the previous recommendation for additional security lighting, It is understood that Crime Prevention Officers have further advised that a security camera should be fitted to inhibit vandalism.

### **Further Recommendations**

- 1. Inspectors should be kept apprised of progress on implementation of resident's contracts.**

### **Commendations**

**The manager and external management are commended for the innovative care package which has responded to the individual needs of a resident.**

## DETAILED INSPECTION FINDINGS

### QUALITY OF RECORDS

#### 1. Sampled Case Files

##### (a) Recommendations in last report

The layout and organisation of residents' files should be reviewed to ensure that there is consistency in the proforma used to record information.

##### (b) Progress & additional observations at this Inspection

The files seen during this inspection were found to be well ordered. As a result of a newly developed index, the information contained in files is better thereby making the contents more easily accessible.

#### 3. Other records including specific comment on Fire Safety records and Medication records

##### (a) Recommendations in last report

The "record of maintenance contractors" should be kept up-to-date and staff fire training records should include the names of all staff who participated in training.

##### (b) Progress & additional observations at this Inspection

This recommendation has been dealt with satisfactorily.

### QUALITY OF MANAGEMENT AND STAFFING

#### 1. Communication systems within the staff group

##### (a) Recommendations in last report

None.

The manager and staff were commended for the way in which residents were kept informed of issues relating to the daily life of the unit and encouraged to take part in decision making.

##### (b) Progress and additional information at this inspection

Following a review of staffing and the care needs of residents, staffing levels on each waking hour shift has been increased by one. In addition a sessional worker has been employed to meet the individual needs of one resident.

**The manager and external management are commended for the innovative care package which has responded to the individual needs of a resident.**

### 3. Staff Training and Qualifications

**(a) Recommendations in last report**

None.

The Manager and External Managers were commended for the wide range of good quality and relevant training available to staff.

## QUALITY OF PHYSICAL ENVIRONMENT

### 1. Compliance with space standards

**(a) Recommendations in last report**

Recommendation carried forward from Inspection reports of March and June 1988, November 1999 and the Occupational Therapist report of September 1998 regarding the upgrading of toilets were reiterated.

**(b) Progress & additional observations at this Inspection**

It is understood that application for funding to carry out this work has been made in the 2001/2002 capital works programme.

**This recommendation is reiterated and will be reviewed at the next Inspection.**

### 2. Heating levels (including water temperature control)

**(a) Recommendations in last report**

1. Thermostatic control vales should be fitted to wash hand basins as a matter of priority
2. The heating system does not meet the required standards and must be addressed as a matter of priority.

**(b) Progress & additional observations at this Inspection**

1. This recommendation has been dealt with satisfactorily
2. It is understood that application for funding to carry out this work has been made in the 2001/2001 capital works programme.

**Recommendation 2 is reiterated and will be reviewed at the next Inspection.**

#### **4. Safety of the environment**

##### **(a) Recommendations in last report**

The rolling programme of window replacement should continue  
Five issues were raised in the Environmental Health Report

- a) cleaning of extractor fan over cooker
- b) raised drain covers on kitchen
- c) flaking roof paint
- d) damaged worktops
- e) absence of safety barrier between dining area and kitchen
- f) additional external security lights should be fitted to vulnerable areas around the unit

##### **(b) Progress & additional observations at this Inspection**

- a - e have been dealt with satisfactorily. It is understood that a permanent solution is still to be found for the raised drain covers.
- f Unchanged. It is understood that Crime Prevention Officers have further advised that a security camera should be fitted in as well as additional security lighting.

#### **5. Fabric and decor standards**

##### **(a) Recommendations in last report**

- 1. The fabric and decor of the kitchen requires upgrading.
- 2. It would appear that the ingress of water affecting the ceiling and wall of the dining room is the result of damage to the flat roof which is in need of repair.

##### **(b) Progress & additional observations at this Inspection**

- 1. Some upgrading has been carried out in the kitchen see 4(b)
- 2. Unchanged, this recommendation is therefore reiterated. Inspectors advised on 9/4/01 that this has been dealt with.
- 3. A rolling programme for the replacement of bedroom carpets is in place. It is hoped that funds will be available to replace hall and corridor carpets that are in need of replacement. Wallpaper in the dining room is scheduled to be replaced in 2001/2002.

#### **6. Standards of building maintenance**

##### **(a) Recommendations in last report**

See 5(a)

##### **(b) Progress & additional observations at this Inspection**

See 5(b)

## QUALITY OF CARE ARRANGEMENTS

### 1. Care System: Methods for Individual Care Planning and Review

(a) **Recommendations in last report**

None

(b) **Progress & additional observations at this Inspection**

Inspectors understand that residents contracts will be piloted shortly in one Local Authority establishment. These will then be implemented for all residents in all units by December 2001.

**Inspectors should be appraised on progress with implementing contracts for residents.**

**LEAD INSPECTOR:**

**SIGNATURE:** \_\_\_\_\_ **Date** \_\_\_\_\_

**COUNTERSIGNED BY HEAD OF UNIT: W J Duncan**

**SIGNATURE:** \_\_\_\_\_ **Date** \_\_\_\_\_

**AGENDA**